

Welcome to Choices 2019/20

We hope that the service continues to be a benefit to your reading group, and we look forward to supporting you again over the coming year.

Please complete the order form with details of your group and your list of reading choices.

NB: we are asking for slightly different information this year

You can hand in the completed form to your local library or post it to: **Stock Services, Exeter Library, Castle Street, Exeter EX4 3PQ**

You can also complete this form online at:

<https://www.devonlibraries.org.uk/web/arena/readinggroupchoices>

If you are an existing group, please return your completed form and payment by **September 30th 2019**.

If you are joining the service for the first time, please return your completed form as soon as you are ready.

Choices list 2019

The newly added titles are shown in bold.

Please look through the updated list with your group and decide which books you would like to discuss at your meetings for the 12 months from September onwards.

There is a GDPR statement on the Choices form for you indicate if you wish to receive information of possible interest to Reading Groups.

We ask you to choose up to 24 books from the list, as titles are subject to what is on our shelves at the time of selection. **The availability of large print or spoken word, if your group requires this, is noted on the Choices list.** (Information correct at July 2019)

Please advise the latest date you wish to collect your new set each month.

This isn't necessarily your meeting date, and sets may not be available to collect from your designated library until your stated **collection date**.

If you collect from a mobile library you will need to match your collection dates to the mobile library schedule.

Please let us know as soon as possible if your dates change.

We have your older lists on our database and will send titles from these if nothing from your current list is available. If we are unable to supply one of your choices due to the demand for popular titles, we will send you a 'wild card' set so that your group always has something to read.

Many of the books on the Choices list are available to borrow as eBooks. For details please go to <https://www.devonlibraries.org.uk/web/arena/ebooks>

Charges

As with standard book requests for individual library members, there is a charge to request sets of books through the Choices service. Part of this charge goes towards the purchase of new sets of books each year.

The single annual payment will be due no later than 30th September, as follows:

- **Reading Group membership - £60 per year.** We will supply of sets of up to 10 standard print copies, up to 12 times per year. We will also reserve large print or audio book versions from general library stock where these are required, subject to availability of titles in these formats. If you require more than 10 copies we'll do our best to supply the full quantity, but please be aware you may need to source extra books yourself. Reserving them through the library service incurs the standard reservation fee. There is no charge for borrowing or reserving our eBooks.
- **New groups joining after February - £30.** Any new groups joining the service between March and August will pay a reduced rate for the remainder of the first year.

How to pay

- You can pay by cash or cheque at your local library. Cheques should be made payable to '**Libraries Unlimited South West**'.
- You can post your cheque, with your completed order form, to **Reading Group Desk, Stock Services, Exeter Library, Castle Street, Exeter EX4 3PQ**. Please write your reading group name on the back of the cheque.
- You can pay via online Bank Transfer (BACS): **sort code: 20-30-54 account number: 33266656**. Please enter your library reading group name as the payment reference.

Further information

You can find further information at <https://www.devonlibraries.org.uk/web/arena/discover-readinggroups> where you can also download further copies of the current Choices list, and this order form.

If you have a query about the reading group service, or if at any time your group wishes to leave the service, please email readinggroups@librariesunlimited.org.uk or contact your local library.

Please note that if your group leaves the Choices service the group library card will revert to three week loans for items requested from general library stock, and the standard reservation charge per copy will apply.

Please complete the form below and had it to your local library or post it to: **Stock Services, Exeter Library, Castle Street, Exeter EX4 3PQ** by **31st August 2019**, if possible.

About your group

General Data Protection Regulation (GDPR) statement: We only use the personal information you provide to help us administer your reading group's use of the Choices service. We do not share your information with other organisations. You can view our privacy information here:

<https://www.devonlibraries.org.uk/web/arena/privacy>

From time to time, we may wish to send you information about offers or events of possible interest to reading groups. Please tick the box if you would like to receive this information

Name of reading group:	
Name of contact:	
Group library card number:	
Telephone:	
Email:	
Library where books will be collected:	
No. of books (up to 10) required in each set:	
Of these, how many large print:	
Of these, how many audio books: (please specify CD/ MP3/ Playaway)	
Cash or cheque in library (date and cheque/receipt number)	
Cheque posted (date and cheque number)	
BACS (date)	

Please remember that some titles may not be available in large print or audio book format

Please list the dates when you want to collect your sets.					
1		2		3	
4		5		6	
7		8		9	
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NB. Please tell us as soon as possible if your collection dates change

Your reading choices

	Author	Book title
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