

FEES AND CHARGES 1st April 2018 - 31st March 2019

| OVERDUE BOOKS AND LANGUAGE COURSES | | | | |
|---|-------|--------------------|--------|---|
| | Adult | Over 65 / Disabled | 5 - 17 | Under 5 |
| Daily charge | 25p | 15p | 3p | No charge for children's books borrowed for under 5s on under 5s' tickets |
| To a maximum of | £5.25 | £3.15 | 63p | |

| AUDIOBOOKS (CDs AND CASSETTES) | | | |
|---------------------------------------|---|--|---|
| | Adult / Over 65 / Under 18 Hire charge for 3 weeks | Disabled | Overdue charges |
| 1 or sets of 2 items | £1.50 | As book loans, free for 3 weeks and up to 3 renewals | Adult: 25p per day (maximum £5.25) Over 65/Disabled: 15p per day (maximum £3.15) 5 - 17: 3p per day (maximum 63p) |
| Sets of 3 or more items | £2.50 | | |
| Children's titles | Free | | |

| MUSIC CDs | | | |
|-------------------------|--|--------------------|------------------------------------|
| | Adult / Over 65 / Under 18 Hire charge for 1 week | Disabled | Overdue charges (all borrowers) |
| 1 or sets of 2 items | 50p | First 3 weeks free | 10p per day (maximum £2.10) |
| Sets of 3 or more items | £1.00 | | 15p per day (maximum £3.15) |

| DVD (Including Blu-ray) | | |
|--|------------------------|------------------------------|
| All borrowers (may not be hired on an Under 16 card) | | |
| | Hire charge for 1 week | Overdue charges |
| General interest | £2.50 | 30p per day (maximum £6.30) |
| Special interest | £1.00 | 20p per day (maximum £4.20) |
| Sets of 4 or more items | £4.00 | 50p per day (maximum £10.00) |

| COMPUTER USE (including VAT) |
|---|
| Library members: up to 2 hours free access per day. Non-members: £1 for 30 minutes, £2 for 60 minutes or £4.00 for up to a maximum of 2 hours per day. Additional time over 2 hours, is charged at the rate of £1 per 30 minutes (or part thereof) for both members and non-members |

| RESERVATIONS | | | |
|---|-----------------------|---|-----------------------------|
| Type of reservation | Adult | Under 18 | Over 65 / Disabled / Online |
| Specific and subject: within Devon | £1.00 | Free (children's books and story tapes) | 75p* (see notes below) |
| Books/ printed music sourced from outside Devon | £5.00 additional fee | £5.00 additional fee | £5.00 additional fee |
| Books obtained from the British Library | £11.00 additional fee | £11.00 additional fee | £11.00 additional fee |
| Music sets and playsets | Free | Free | Free |
| Large print books | Free | Free | Free |
| No charge for DVD or CD reservations when placed in person in libraries which do not stock the requested format. Hire charges still apply. 75p applies to all reservations placed online by borrowers, reservations placed by people who are over 65 and mobile library users. Reservations are free for those with a disability. | | | |

MUSIC SETS AND PLAYSETS

| Hire charge | All borrowers |
|---|-----------------|
| Music: orchestral (per set) | £6.00 per month |
| Music: choral sets / 10 vocal scores or libretti | £4.00 per month |
| Playsets | £2.00 per month |
| Penalty for sets returned late or with parts/copies missing | £10.00 |

LOST AND DAMAGED ITEMS

Borrowers are responsible for all items issued on their tickets, and will be charged for any items lost or damaged. A standard scale of charges is applied, based on the cost of a new replacement item of the same type. For items of special value or material borrowed from other library authorities, a significantly higher charge will normally be made.

REPLACEMENT TICKETS

| Adult | Under 18 |
|-------|----------|
| £1.00 | 50p |

COMPUTER PRINTOUTS AND PHOTOCOPYING *(including VAT)*

| Type of copying | | Black and white | Colour |
|--|---------|---|--------|
| • Photocopies and computer printouts | A4 | 10p | 50p |
| | A3 | 20p | £1.00 |
| • Copies made by staff on behalf of customers • Printouts from microform • Map copying | A4 | 50p | £1.50 |
| | A3 | 75p | £2.00 |
| • Where customers require copies to be posted or faxed (including p + p and VAT) | A4 / A3 | £5.00 minimum charge for up to 4 sheets. Further sheets charged at staff-assisted rates above | |

FAX *(including VAT)*

| | Within UK | Beyond UK |
|----------|--|--|
| Per page | Transmission: £1.00 first page, 50p thereafter Receipt: 50p | Transmission: £2.00 first page, 50p thereafter Receipt: 50p |

VAT is chargeable only where shown

If you would like a summary of this in a different format such as large print, Braille, or tape, or in a different language, please contact us on +44(0)1884 824546 or email info@librariesunlimited.org.uk



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